FEDERAL CITY PERFORMING ARTS ASSOCIATION. INC.
MEETING 14FEB88
BOARD OF DIRECTORS

LEVINE SCHOOL OF MUSIC
1:30 P.M.

PRESENT:	ABSENT:	ALSO PRESENT:
Bohn	Bergstrom	Trinkley
Brayton		Sisson
Cooper		Popp
Edens		Roeder
Herman		
Lester		
Padgett		
Rettenmaier		
Rosendall		
Starner		

CALL TO ORDER:
HERMAN Called meeting to order 1:50 P.M.

THE PRESIDENT:
HERMAN Tickets to Florida will be available tonight.
Levine is offering a 2-year lease with significant increases; presently we pay $225.00; next year is proposed at $275.00, and the following at $315.00.
There is not mention of increases in the hourly rate for rehearsal.
BOHN It is important to have a home and the credibility that Levine offers.
ROSENDALL Space may be available from the DC Commission on the Arts and Humanities.
We can't make decisions in a vacuum; there are other options to investigate.
BOHN Recommends tabling any decision, and looking at options.

HERMAN Has drafted a response to Vancouver, accepting their invitation for 1JUL89.
HERMAN Will add item #12A to the agenda--the Windy City Gift.

MINUTES:
RETTENMAIER The undated minutes should be dated 6DEC87 and 10JAN88.
STARNER Corrected the minutes of 6DEC to read "Starner--Present."
LESTER Corrected the minutes of 14DEC to read "Lester--Absent."

ROSENDALL Moved to approve the minutes as corrected.
CARRIED

TREASURER'S REPORT:
BOHN Presented report.
Reviewed chorus travel.
Tax forms were reviewed and explained.
BOHN Noted that we do not have accurate records of all the present or past donations, and that he has tried to reconstruct the records to the best of his ability.
Noted that IRS requires that these be kept.

BOHN Moved that the report be approved as submitted.
CARRIED

BRAYTON Questioned if fundraising for Potomac Fever is passed through the books.
BOHN Listed in account #4061; expenses will be in account #6411.

MUSIC DIVISION:
TRINKLEY Proposed that we join Chorus America (annual fees are $60.00 or 1/10% of operating budget), noting that it would be good for us to be members, and that other gay choruses do belong.
Explained some of the benefits of membership

BOHN — Moved that we join Chorus America.
CARRIED

TRINKLEY — We are well set for the April joint pieces.
Detailed the joint portion of the program

TRINKLEY — Reviewed his proposal for the June concert.
STARNER — Questioned production/AV items in the concert.
TRINKLEY — We have not gotten that far, but are looking at lighting and props.
We are doing this for the music, but will use visuals to enhance.
ROSENDALL — Spoke of film clips at the beginning.
TRINKLEY — We are looking for lots more ideas.
BRAYTON — Only 1 follow spot is available at UDC.
BOHN — Voiced concern that Anderson is European, not American.
Questioned doing material from other RKO productions.
Questioned Broadway musical numbers from Hollywood, and Hollywood spectaculars.
SISSON — The Astaire is already arranged; PF and FGM are already in rehearsal.

RETTENMAIER — Complimented Director on the program, and moved that it be accepted in principle.

HERMAN — Liked the program, but the Board had a different concept.
Would like to integrate the chorus with other things in the production.
Would like to se small ensembles interact with the chorus.
Would like to do more of a production.
TRINKLEY — Does not see this as a static concert.
Does not want the Chorus to look like a back-up to groups.
Questioned how much we can do given limited rehearsal time on stage.
ROSENDALL — Wants to see good GMCW choral singing.
Wants to make certain that there is fire--that individual songs are highlighted.
BOHN — Not excited by the program
SISSON — Opening production values are on top of the program--we need the program first.
Michael RIVARD and John MORAN have already been approached.
TRINKLEY — We need to get busy with the arrangements.
This is a blueprint of suggestions.
POPP — One should go to the committee with his $0.02--after the fact, one need only approve or disapprove.

BRAYTON — Called question
CARRIED

HERMAN — Called for vote on motion.
MOTION CARRIED

TRINKLEY — Sketched out a proposed 1988-1989 concert season.
Proposed a Gala New Years Eve program instead of a December holiday program.
This would depend on chorus and space availability, <u>etc</u>.
This could be "**THE GAY EVENT...**'
It should be a classy program of Viennese music plus operetta.

TRINKLEY — Would like to do March or April in the Terrace Theater, or other first-rate concert place.
Both April and June should plan for Vancouver and Seattle in July.
Proposed traditional GMCW variety for Vancouver and GALA III, and perhaps a commissioned piece.

TRINKLEY — Would like to continue with GMCW at least through GALA III.
Expressed his concern for GMCW, and how subsequent directors will be selected.
Would **LOVE** to do Evensong at the National Cathedral, if that could be arranged.

BOHN — Would like to see planning for the program and for the year.
RETTENMAIER — Applauded long-range-planning effort of the Director and Music Division.
We should do the necessary survey work now.
ROSENDALL — 1991 is our 10th anniversary--we should plan on the Concert Hall.

Next year we should do the Terrace Theater or the Concert Hall.

BOHN — Would like to see reports of hall availability, etc. next meeting. We should, also, see what Richmond wants/needs next December.

LESTER — Has anything been started on commissions for next year?

TRINKLEY — We need to proceed quickly if we are to commission for next year. Would like to set aside funds from next year's budget from someone whose music we know--right away if we are looking to a national name.

HERMAN — We have commissions for GALA III; should GMCW be looking at 1990?

ROSENDALL — We should probably be doing more commissioning. But we should do something good.

TRINKLEY — Will look into the possibility of a commissioned piece for GMCW.

SMALL ENSEMBLES AND BUDGETS:

HERMAN — Reviewed performance fees for small ensembles. Setting and collecting fees is a question.

TRINKLEY — We could subsidize groups.

BRAYTON — Referred to the performance fee schedule: Ensembles have the option to waive fees.; Only the ensembles must be approved by the director

BOHN — All funds must be passed through the treasury. Groups should request funds from the treasury through the Board.

SISSON — The guidelines are already set up; let's finish this outside the Board.

HERMAN — There is a question of designated funds.

ROSENDALL — We should defer to the judgement of the Executive Committee after its discussion with the Director of Potomac Fever.

BOARD VACANCIES:

HERMAN — Established procedure for electing directors.

BOHN — Moved to open nominations.

BOHN — Nominated Richard POPP and spoke of his qualifications.

HERMAN — Nominated Tom ROEDER and spoke of his qualifications

BOHN — Moved that nominations be closed.
CARRIED

POPP — Referred Board to his resume, and elaborated upon it.

ROEDER — Reviewed his qualifications for the Board.

BOHN — Moved that the Secretary cast one unanimous ballot for both candidates.
CARRIED

VP Peter BRAYTON put dates of term into a hat; Treasurer Michael BOHN drew a term for Tom ROEDER--the remaining term for Richard POPP.

Tom ROEDER **ELECTED** to the term to expire in 1989.
Richard POPP **ELECTED** to the term to expire in 1988.

BOARD — Congratulated two new members.

STAFF TRANSPORTATION TO FLORIDA:

BOARD — Discussed merits of paying for all staff members to travel to Florida. Decided that only the Director's way will be paid; other staff would travel as performing members of the corporation.

PRODUCTION:

BRAYTON — Presented report.

BRAYTON — Moved to be authorized to investigate procurement of ticket printing software.
CARRIED

BOHN — We can not purchase the concert shell from National Park Service. Bach Consort has donated a full concert shell to Lisner/GWU; it should be available to us for the April concert for a set-up fee of ca. $250.00.

MEMBERSHIP:

EDENS — No report.

HERMAN — Please set plans for April concert-associated events.

FUND RAISING:
LESTER We are working on billing for program ads for the last concert.
HERMAN Premiums for donors should be followed through.
ROSENDALL Needs copy of current donor list.

PR AND PUBLICATIONS:
ROSENDALL Submitted report.
Planning a 1-color flyer for June.
Looking to cocktail napkin advertizing.

ROSENDALL Moved that an additional $800.00 be added to the advertizing budget for the April concert to do radio spots on WGMS.
CARRIED

ROSENDALL Reviewed position of chorus administrator.

LONG RANGE PLANNING:
COOPER No report.

TAPES:
SISSON The formula for fees for limited pressings is not worked out; it is now based upon total concert time.
The union still will honor the fee of $100.00/instrumentalist for work-study tapes.
Letter has been sent to Mme. Forrester, with copies of the original.

REDUCTION OF THE SIZE OF THE BOARD:
HERMAN Noted that there was no motion.
POPP Spoke of working boards and honorary boards.
ROSENDALL Choral Arts Society has a working board with outside members on it.
HERMAN This will be on the March agenda.

RENOVATION OF OFFICE SPACES:
HERMAN Would like to postpone pending what we do with Levine School.
Will bring up the question of fees for rehearsal space with Levine.

GIFT TO WINDY CITY GMC:
PADGETT Proposed a coffee mug for each member of WCGMC, at a cost of ca. $3.00/ea.

LESTER Moved to empower Len PADGETT to spend up to $300.00 to provide an appropriate ceramic gift to WCGMC members here in April.
CARRIED

APRIL CONCERT:
HERMAN Mike ZISKIND will try to get the Mayor or President of the City Council to do a presentation at the April Concert.
TRINKLEY Expressed concern that this not take too much time.
SISSON Can we determine the Mayor's window before concert time?
HERMAN Presentation could be made at the second half.
RETTENMAIER We should determine, in order, who will be available to make a presentation at the head of the program, and then go with that person.
TRINKLEY That would solve the late seating problems.

ADJOURNMENT:
RETTENMAIER Moved adjournment.
CARRIED
Meeting adjourned 5:15 P.M.

W. F. RETTENMAIER, JR.
Secretary